

To: RESERVATION TEAM
LE MERIDIEN KOTA KINABALU
Jalan Tun Fuad Stephens, Sinsuran
Kota Kinabalu 88000
Malaysia

FAX: +6088 - 322 281
EMAIL: www.lemeridien.com/kotakinabalu
WEB: reservations.kk@lemeridien.com

ROOM RESERVATION FORM
SABAH OIL & GAS CONFERENCE & EXHIBITION
10 - 11 APRIL 2017

Name: _____

Company: _____

Nationality: _____

Address: _____

Le MERIDIEN

Passport / IC : _____

Telephone: _____ Fax: _____ Email: _____

Date of Arrival: _____ Fit/ ETA: _____

Date of Departure: _____ Fit/ ETD _____

Please complete and return this form directly **by 24 March 2017** to the hotel to secure your room

Please reserve () room(s) under name: (Per Passport in block & underline family name)

Room categories & rates for information only Rates will be valid between 8TH - 13TH April 2017 (2 Days Pre & Post Arrival)
Urban Room inclusive of breakfast(s) <input type="checkbox"/> MYR 450.00++ (MYR 524.70nett) per room per night for 1 person <input type="checkbox"/> MYR 500.00++ (MYR 583.00nett) per room per night for 2 person
Urban Room inclusive of breakfast(s) <input type="checkbox"/> MYR 500.00++ (MYR 583.00nett) per room per night for 1 person <input type="checkbox"/> MYR 550.00++ (MYR 641.30nett) per room per night for 2 person
Urban Room inclusive of breakfast(s) <input type="checkbox"/> MYR 890.00++ (MYR 1,037.74nett) per room per night for 1 person <input type="checkbox"/> MYR 990.00++ (MYR 1,154.34nett) per room per night for 2 person

Preferred bed type:	<input type="checkbox"/> King -	<input type="checkbox"/> Twin/Double
(Subject to availability)	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-smoking

Other special requests (incl. Dietary requirements):	
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Starwood Preferred Guest (SPG) No :	
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To guarantee the room(s), details of my credit/charge card are as follows:

<input type="checkbox"/> Visa	<input type="checkbox"/> Master	<input type="checkbox"/> Amex
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Name of Card Holder:		
Card Number:		Expiry Date:

LE MERIDIEN
KOTA KINABALU
JALAN TUN FUAD STEPHENS, SINSURAN, 88000 KOTA KINABALU, SABAH, MALAYSIA

N 5° 58' E 116° 4'

T +60 88 322 222

F +60 88 322 334

lemeridien.com/kota_kinabalu

LE MERIDIEN KOTA KINABALU IS OWNED BY GLOHARTA (M) SDN BHD (CO. REG. NO. 668957-D)

NOTE: Since we value the security of your credit card data, please do not email us your credit card details but send this form, along with ID Card or passport, to our secure fax number +6088 – 322 281

I agree to the following terms & conditions:

- 1) Reservations are subject to room type and rate availability.
- 2) All reservations are required to be guaranteed by credit card.
- 3) Guest who hold guaranteed reservations and fail to arrive on the scheduled date of arrival will be charge a one-night room charge as a no-show charge. The subsequent room nights will be released for resale.
- 4) Reservations allowed to be cancelled 24 hours prior to the day of arrival, after which a 1 night room charge cancellation fee will apply.
- 5) Guest will settle all charges upon departure, unless alternate arrangement has been made with the hotel's Credit Department in advance.
- 6) Any late arrival and/or early departure will be charged a cancellation fee equivalent to the value of the reduced nights (i.e. room rate x reduced number of nights)
- 7) The Hotel's official check-in time is 15:00 hrs and check-out time is 12:00noon. If guaranteed rooms are required prior to 15:00 hrs, there should be reserved from the previous night; however, every attempt will be made to have the rooms ready for arriving guests. Should you require a late check out until 18:00 hrs, half the applicable rate per room will be levied. Thereafter, a full night's rate will apply. Early check in and late check out requests are subject to availability, determined by the day's arrival and departure pattern of the Hotel.
- 8) Limited numbers of rooms are available per category. Once lower category has been sold the next category will be offered.

Date:

Signature: _____

Confirmed by Le Méridien Kota Kinabalu:

Name: _____ Signature: _____ Date: _____

Please call Reservation at Tel: **60 88 322 222** or email reservations.kk@lemeridien.com for further information or any assistance.